

**The  
LOCAL GOVERNMENT SUPERVISORS ASSOCIATION OF WA Inc.  
presents the  
12<sup>th</sup> ANNUAL WA WORKS AND PARKS  
STATE CONFERENCE  
Thursday 13<sup>th</sup> & Friday 14<sup>th</sup> August 2009  
at the Novotel Swan Valley Vines Resort**

**CONFERENCE SPONSORSHIP DETAILS**

The attached information is provided for prospective sponsoring companies or identities interested in participating in the 2009 Conference.

The Conference Committee has once again endeavoured to present a package that shows value for money, with a continued commitment to achieving excellence in our conference trade display, which has expanded and is now a major component of the overall conference experience.

It is intended that the Conference will provide professional development, discussion on points of joint interest, interaction with both old and new delegates and sponsors, and a relaxed environment in which to display products and services. We believe that the Trade Exhibition continues to offer both sponsors and delegates the opportunity to learn from each other while attending this event, as do the various presentations.

It is hoped that while reading through the information supplied, you will decide to take up one or more of the available packages on offer to you. If you would like to discuss further any of the items included in the following information, please feel free to call me, as nominated below.

Thank you for considering our Conference and we hope to renew many old acquaintances, as well as meet others for the first time, in 2009 at the new venue of The Novotel Swan Valley Vines Resort, Verdelho Drive, The Vines.

Yours sincerely  
**SHIRLEY**

*Shirley Barnes, Conference Coordinator*  
**Enquiries: Phone: 9277 9538 Fax : 9477 6927 mobile: 0419 859 269**  
**e-mail: [admin@lgsa.com.au](mailto:admin@lgsa.com.au)**

**Please return completed registration forms as shown above, by email.**  
**Payments to be sent to: LGSA of WA Inc., PO Box 7103, Eaton, WA. 6232**

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**OVERVIEW OF INFORMATION RE 2009 CONFERENCE**

**Venue:**

*Novotel Swan Valley Vines Resort  
Annual Golf Day: 12<sup>th</sup> August 2009  
Conference: 13<sup>th</sup> And 14<sup>th</sup> August 2009  
One technical tour will be part of the program.*

**Fees:**

Member Delegate - \$698.00  
Member Delegate, 1 day - \$418.00  
Retired Member 2 Days - \$385.00  
Non Member Delegate - \$808.00  
Non Member Delegate 1 day - \$500.00  
Extra Dinner Tickets (including Pre Dinner Drinks) - \$99.00  
Extra Lunch tickets - \$79.00  
Extra Breakfast Tickets - \$44.00

**Trade Exhibitors and Sponsors:**

Inside booth - \$924.00  
Machinery Bay (outside) - \$715.00  
Sponsor Lunch, Day 1 or 2 - \$3,000.00  
Sponsor Breakfast, Day 2 - \$2,500.00  
Sponsor Morning Tea, Day 1 or 2 - \$1,000  
Sponsor Afternoon Tea, Day 1 - \$1,000.00  
Technical Tour sponsorship - \$500.00  
Company items in Satchels - \$250.00  
Gold Sponsor - \$5,000.00  
Platinum Sponsor - \$3,500.00  
Entertainment Sponsor - \$2,500.00  
Sponsor Pre-Dinner Drinks - \$750.00  
Conference Satchels Sponsor - \$2,500.00 (name and logo on satchel)

*The above fees are confirmed. Booths and bays are similar in size to previous years, with the booths located in a large marquee adjacent to the seminar area where morning / afternoon tea and lunches will be served. The bays will be surrounding that marquee. The overall available booth space is limited, so please be aware of this and register your interest as soon as possible in writing, on the attached form.*

**Accommodation:**

*Accommodation is available at the Novotel Swan Valley Vines Resort, and there are various options and levels of cost, with each person responsible for booking his/herr own accommodation. There are Conference discounts available if you advise the Resort that you are part of the event on the available. Information is available from this office.*

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***Please read carefully!***

- ❖ One only Conference Satchel will be presented to each Company taking up a sponsorship package at this Conference.
- ❖ Morning and afternoon teas, lunches and Conference Dinner tickets are part of the designated sponsorship packages as shown below.

If additional meal tickets are required, they will be charged at the following rate:

- Additional Breakfast tickets available at \$44.00 (GST Inc)
- Additional Lunch tickets available at \$79.00 (GST Inc)
- Additional Dinner tickets available at \$99.00 (GST Inc)
- Additional Conference satchels available at \$55.00 (GST Inc)
- ❖ Some sponsorship packages may be available for a “split sponsorship”. To discuss this further, please contact the Conference Coordinator as shown.
- ❖ For ALL sponsors taking up a package for a ‘Display Booth’ - the booth is provided with 3 walls (which are also display areas) plus a fascia board identifying your company, a table and 2 chairs, plus power. You will be contacted by Advans (our infrastructure specialists) prior to the Conference, for specific details of your requirements, and please respond to them ASAP.
- ❖ For ALL sponsors who take up a ‘Display Bay’ package, please be aware that you may need to provide a small tent or other covering, which fits within the limits of the space allocated to you.
- ❖ The following times are potentially to ‘set up and knock down’, but they will be confirmed nearer to the Conference:
  - Set up time is from 9.30am on the Wednesday 12<sup>th</sup> August 2009 or
  - Set up time is from 8.00am on Thursday 13<sup>th</sup> August 2009
  - Knock down time is from approximately noon on Friday 14<sup>th</sup> August 2009  
(*To be all cleared away by 3.00pm at the latest, on Friday*)
- ❖ Once a sponsor has accepted a specific package, a ‘Sponsorship Agreement Form’ and a ‘Tax Invoice’ will be sent (*total package cost indicated in the appropriate sponsorship package*). It would be appreciated if the ‘Tax Invoice’ is paid as soon as possible, once received, so your site may be confirmed and your company included in pre-Conference publicity.

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**CONFERENCE SPONSORSHIP DETAILS**

**GOLD SPONSOR**

**Note: Confirmation in writing of this sponsorship must be received  
by the COB Friday, 29<sup>th</sup> May 2009**

- ✓ Major Conference recognition – (Company name on all Conference literature before, during and following Conference for 6 months.)
- ✓ Company involvement to be noted on LGSA web site page for the Conference, and for the following 12month period.
- ✓ Space allocated for short message in ACCESS (members' magazine)
- ✓ Company Name on registration sheet in satchels
- ✓ Company flier in satchels (to be supplied by sponsor)
- ✓ Company banner to be displayed at Conference Venue (to be supplied by sponsor)
- ✓ One person from Major Sponsor to sit on the Conference Committee (if desired)
- ✓ Conference Registrations for 2 people (optional)
- ✓ Morning and Afternoon tea for 4 people included on both days
- ✓ Luncheon included for 4 people on both days
- ✓ Breakfast Day 2 included for 4 people
- ✓ Pre-Dinner Drinks & Dinner for 4 company officials & partners included (8 people in all)
- ✓ Pre-Conference Golf Day included for 2 company officials (Wednesday 12<sup>th</sup> August)
- ✓ 2 Display Booths or 2 Machinery Display Bays

**\$5,000.00 (GST Inclusive)**

*(This sponsorship may be split between two sponsors: above benefits split accordingly)*

I agree with the package as indicated above and accept that I will be invoiced for the stated amount, upon which I will submit payment as indicated, ASAP.

*Note:* If the person signing this agreement is not the future liaison person,  
Please indicate this below and provide relevant contact information.

Name: (Please print).....

Company: (Please print).....

Postal Address: (Please print) .....

Signed: ..... Date:.....

Contact Phone: ..... E-mail:.....

Mobile phone no: ..... Fax:.....

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**PLATINUM SPONSOR**

**Note: Confirmation in writing of this sponsorship must be received  
by the COB Friday, 29<sup>th</sup> May 2009**

- ✓ Company Name on Official Program and other literature during Conference and where-ever possible during following 6 months, including on LGSA website
- ✓ Space allocated for short message in ACCESS (members' magazine)
- ✓ Company Name on registration sheet in satchels
- ✓ Company flier in satchels *(to be supplied by sponsor)*
- ✓ Company banner to be displayed at Conference Venue *(to be supplied by sponsor)*
- ✓ Conference Registrations for 2 people *(optional)*
- ✓ Morning and Afternoon tea for 2 people included on both days
- ✓ Luncheon included for 2 people on both days
- ✓ Breakfast Day 2 included for 2 People
- ✓ Pre-Dinner Drinks & Conference Dinner for 2 company officials & partners included *(4 people in all)*
- ✓ Pre-Conference Golf Day included for 1 company official *(Wednesday 13<sup>th</sup> August)*
- ✓ 1 Display Booth **or** 1 Machinery Display Bay

**\$3,500.00 (GST Inclusive)**

*(This sponsorship may be split between two sponsors: above benefits split accordingly)*

I agree with the package as indicated above and accept that I will be invoiced for the stated amount, upon which I will submit payment as indicated, ASAP.

*Note: If the person signing this agreement is not the future liaison person, please indicate this below and provide relevant contact information.*

Name: *(Please print)*..... Company: *(Please print)*.....

Postal Address: *(Please print)* .....

Signed: ..... Date:.....

Contact Phone: ..... E-mail:.....

Mobile phone no:..... Fax:.....

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**Note: Confirmation in writing of these sponsorships must be received by the COB Friday, 29<sup>th</sup> May 2009**

**Package 1 TRADE DISPLAY: Display Booths ('indoors' - undercover)**

- ✓ 3m x 2m display booth approximately, with three walls (*suitable for Velcro use*)
- ✓ Company Name placed on fascia to your specific booth
- ✓ Floodlights mounted on fascia (*facing into booth*)
- ✓ 1 Table and 2 chairs (*other items available on request at cost*)
- ✓ 240v Power will be available in each booth
- ✓ Morning/Afternoon Tea is inc. (*only for nominated attendees on each day, maximum of 2 people*)
- ✓ Luncheon is included (*only for nominated attendees on each day, maximum of 2 people*)
- ✓ Conference Dinner is included (*for 1 person – further tickets may be purchased*)
- ✓ Set up time is from 9.30am on Wednesday 13<sup>th</sup> August 2009
- ✓ Knock down time is from 12pm on Friday 15<sup>th</sup> August 2009
- ✓ Company Name on registration sheet in satchels

**\$924.00 (GST Inclusive)**

**Package 2 TRADE DISPLAY: Display Bays (outdoors – not under cover)**

- ✓ 8m x 5m display bay approximately
- ✓ Name Board for Display on site
- ✓ Morning/Afternoon Tea inc. (*for nominated bay attendees on each day only – max. 2 people*)
- ✓ Luncheon is included (*for nominated bay attendees on each day only - maximum of 2 people*)
- ✓ Conference Dinner is included (*for 1 person – further tickets may be purchased*)
- ✓ Set up time is from 9.30am on Wednesday 13<sup>th</sup> August 2008
- ✓ Knock down time is from 12pm on Friday 15<sup>th</sup> August 2008 (*To be all cleared away by 3.00pm at the latest on Friday*)
- ✓ Company Name on registration sheet in satchels
- ✓ *Table and chairs plus other display items may be available on request. Small tent or other cover, fitting within allocated space, is responsibility of sponsor.*

**\$715.00 (GST Inclusive)**

I agree with the package **as circled above, i.e. either 1 or 2**, and accept that I will be invoiced for the stated amount, upon which I will submit payment as indicated ASAP.

*Note:* If the person signing this agreement is not the future liaison person, please indicate this below and provide relevant contact information.

Name: *(Please print)*..... Company: *(Please print)*.....

Postal Address: *(Please print)* .....

Signed: ..... Date:.....

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**ANNUAL CONFERENCE DINNER: ENTERTAINMENT SPONSOR**

*(This sponsorship may be split between two sponsors with benefits split accordingly)*

- ✓ Company Name on Official Program
- ✓ Company Name on registration sheet in satchels
- ✓ Company banner to be displayed at Conference Dinner *(to be supplied by sponsor)*
- ✓ Short Sponsor's message to be included on LGSA website
- ✓ Company flier in satchel *(to be supplied by sponsor)*
- ✓ Pre-Dinner Drinks & Dinner for 1 company official & partner included *(2 people)*

**\$2,500.00 (GST Inclusive)**

**DAY 2: BREAKFAST SPONSOR**

**Note: Confirmation in writing of this sponsorship must be received by  
the COB Friday, 29<sup>th</sup> May 2009, for full recognition**

- ✓ Company Name on Official Program
- ✓ Company Name on registration sheet in satchels
- ✓ Company banner to be displayed at Conference Breakfast Day 2 *(to be supplied by sponsor)*
- ✓ Short Address to delegates at Conference Breakfast Day 2 or for inclusion on the LGSA website
- ✓ Pre-Dinner Drinks & Dinner for 1 company official & partner included *(2 people in all)*
- ✓ Breakfast Day 2 for 2 Company Staff Officials included *(names to be supplied)*

**\$2,500.00 (GST Inclusive)**

I agree with the package **as circled above, i.e. either 1 or 2**, and accept that I will be invoiced for the stated amount, upon which I will submit payment as indicated, ASAP. *Note:* If the person signing this agreement is not the future liaison person, please indicate this below and provide relevant contact information.

Name: *(Please print)*..... Company:*(Please print)*.....

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Signed: ..... Date: .....

Contact Phone:..... E-mail:.....

Mobile phone no: ..... Fax:.....

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**DAY 1: TECHNICAL TOUR/AFTERNOON TEA SPONSOR**

**Note: Confirmation in writing of this sponsorship must be received by  
the COB Friday, 29<sup>th</sup> May 2009, for full recognition**

- ✓ Company Name on Official Program
- ✓ Opportunity to make Company Presentation during tour or short message included on LGSA website
- ✓ Afternoon Tea Day 1 for 2 Company Staff Officials included
- ✓ Company Name on registration sheet in satchels

**\$2,500.00 (GST Inclusive)**

*(This sponsorship may be split between two sponsors, with benefits split accordingly)*

**DAY 1 or DAY 2: MORNING TEA SPONSOR**

**Note: Confirmation in writing of this sponsorship must be received by  
the COB Friday, 29<sup>th</sup> May 2009, for full recognition**

- ✓ Company Name on Official Program
- ✓ Opportunity to make Company Presentation during designated day or for short message to be included on LGSA website
- ✓ Company Name on registration sheet in satchels
- ✓ Morning Tea Day 1 or 2 for 2 Company Staff Officials included

**\$1000.00 (GST Inclusive)**

I agree with the package **as circled above, i.e. either 1 or 2**, and accept that I will be invoiced for the stated amount, upon which I will submit payment as indicated, ASAP.

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Postal Address: *(Please print)* .....

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Contact Phone: ..... E-mail: .....

Mobile phone no: ..... Fax: .....

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**DAY 1: LUNCH SPONSOR**

**Note: Confirmation in writing of this sponsorship must be received  
by the COB Friday, 29<sup>th</sup> May 2009, for full recognition**

- ✓ Company Name in Official Program
- ✓ Luncheon Day 1 or Day 2 for 4 Company Staff Officials included
- ✓ Company Name on registration sheet in satchels
- ✓ Company banner to be displayed at Conference Lunch Day *(to be supplied by sponsor)*
- ✓ Company flier in satchel *(to be supplied by sponsor)*
- ✓ Opportunity to make Company Presentation during tour or short message included on LGSA website

**\$3,000.00 (GST inclusive)**

**STUDY AWARD SPONSOR**

**(includes naming the award after the sponsor for that year)**

(Award may be split between two sponsors, with benefits split accordingly)

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- ✓ Company Name on Official Program
- ✓ Company Name on registration sheet in satchels
- ✓ Presentation to be made by company official at Conference Dinner to award winner/s
- ✓ Opportunity to make Company Presentation or have short message included on LGSA website
- ✓ Company flier in satchel *(to be supplied by sponsor)*
- ✓ Pre-Dinner Drinks & Dinner for 1 company official & partner included *(2 people)*

**Potentially, 2 awards @ \$ 2,750.00 (each GST inclusive)**

I agree with the package as circled above, i.e. either 1 or 2, and accept that I will be invoiced for the stated amount, upon which I will submit payment as indicated ASAP.

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Mobile phone no: ..... Fax: .....

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**SACHEL SPONSOR**

**Note: Confirmation in writing of this sponsorship must be received by  
the COB Friday, 29<sup>th</sup> May 2009, for full recognition**

- ✓ Company Name and Logo on front of satchels
- ✓ Company Name on Official Program
- ✓ Company Name on registration sheet in satchels
- ✓ Company flier in satchel *(to be supplied by sponsor)*

**\$2,500.00 (GST Inc)**

**SPONSORS' SACHEL ITEMS**

**Note: Confirmation in writing of this sponsorship must be received  
by C.O.B. Friday 29<sup>th</sup> May 30<sup>th</sup> 2009, for full recognition**

**This item is open for all sponsors to promote their Goods or Services to the Delegates,  
whether or not they are involved in other ways**

- ✓ Opportunity for Company flier and/or other such promotional items to be placed in  
each satchel *(item to be supplied by sponsor)*
- ✓ Company Name in Official Program
- ✓ Company listed on the main "Conference Sponsor's Board"
- ✓ Company Name on registration sheet in satchels

**\$250.00 (GST Inc)**

I agree with the package **as circled above, i.e. either 1 or 2**, and accept that I  
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