

MINUTES

*Committee Meeting of the LGSA, 9/10/ 2009, 11am,
at the LGMA Boardroom, 17 Wickham St., East Perth*

1.0 Attendance List

Kevin Paust (President.)	Peter Murray (Vice President)
Ric Normington (Treasurer)	Graham Rutter (Committee)
Allen Hicks (Committee)	Arthur Cousins (Committee)
Keith Worsley (Committee)	Shirley Barnes (Admin. Officer/Conference Co-ordinator)

2.0 Apologies

Ken Markham, Bob Edwards, Darren West

3.0 Minutes of 10/7/2009

The Minutes were circulated and also tabled.

Moved that they be accepted: Allen, seconded: Peter. Passed

4.0 Matters arising from previous Minutes

4.1 2009 Conference:

- Golf Day Report: *from Maurice had been circulated and was accepted*
- Co-ordinator's Debrief Report:
 - Overall good result: *see tabled replies from exhibitors etc (42 booths/bays finally)*
 - Basically: *everyone seemed to approve of the site, once used to the change*
 - Great general opinion of Resort staff cooperation/service
 - Debrief session held with Lisa (Vines Resort) for her report to Management
 - Information received from Vines Resort for 2010 – to be circulated to all Committee members, along with any comments from Treasurer – retain August dates
- Other issues re Conference aftermath
 - Scholarships 2010: *this item was discussed at some length and it was unanimously agreed that they would be made available*
 - Study Award: *also agreed that this award would continue, but to be advertised better on the website*
 - Corporate membership: text to be revamped
 - Suggestion from exhibitor re prize for best booth/bay exhibits discussed but not agreed to
 - Conference Program booklet to be sent to all exhibitors ahead of Conference as *currently occurs with presenters and lgas, so they may organise their activities accordingly: agreed*

4.2 Regional Field Day: update

A local Field Day has been organised for either 10th or 11th November at Wyalkatchem, with Gripset Industries on Permanent Pavement Patching, as they have a suitable Machine available/will also make a short presentation. Peter will send details for circulation when finalised so anyone interested may attend

5.0 Administration Officer's Report

- Attendance at last General Meeting
- Collation of Minutes of previous meeting and Agenda for October Meeting
- Attendance at Conference and AGM for duties/writing Agenda and Minutes of AGM
 - Emails/phone calls to and from Committee members as required, both pre- and post-Conference as received/appropriate inc. details of Conference/debriefing information
 - Emails/phone calls to and from Stylus Designs, including since Conference so that presentations and photos are now available on website - other website info updated
 - Steady stream of information required by exhibitors/also requested by Admin.
 - Letters of thanks sent to all presenters and exhibitors after Conference
 - Emails sent to all delegates and LGAs advising re Conference matters/website/ debriefing etc plus Westrac Field Day flyer (x 2)
 - General Conference Report and Golf Day Report plus photos sent for Access magazine – Stephen (MWOA) has photos he will add
 - Databases updated

Moved: Admin. Officer's Report be received: Graham, seconded: Arthur. **Passed**

6.0 Correspondence

No correspondence was received at the Post Office box

7.0 Treasurer's Report

7.1 Bank balance: 30th September 2009 = \$45,161.16

Recoup to Admin. Officer for Fax/printer: \$189.00

Admin. Officer's invoice for period July to October and postage: \$2,677.50

7.2 Conference update 2009: *Expected around \$11,000.00 profit*

7.3 Membership: *2 new membership applications*

- *Travis Heeney (Director, Premier Traffic Management)
Moved for acceptance: Ric, seconded: Peter*
- *Dan Yates (Manager Works and Services, Shire of Laverton)
Moved for acceptance: Ric, seconded: Allen
Both applicants were accepted as members*

Moved that the Treasurer's Report be received: Peter, seconded: Graham. **Passed**

8.0 General Business

8.1 Relevance of business cards: Agreement that there is no further need for cards

8.2 Meeting Calendar for 2010: Agreed that similar dates be chosen to 2009

8.3 Next meeting: *Christmas lunch will be provided after the meeting (Graham to book table, Steve Cole (LGMA) to be invited/chocolates bought for staff*

8.4 Honour Board: *Committee names to be added to Honour Board on website and check made re Life Members names currently there*

8.5 Life Membership: *Discussion as to conferring Life Membership on Garry Mason for past services. Moved: Kevin, seconded: Graham. **Passed**
Unanimously agreed that this motion be taken to the 2010 AGM for Endorsement and Garry invited to attend the Conference.*

8.6 Information received from Vines Resort for 2010 – to be circulated to all Committee members, along with potential budget from Treasurer

8.7 Short trip/s to be provided for delegates/wives on Golf Day: agreed that information be accessed re possibilities

8.8 Parks/landscaping exhibitors at Conference: agreed that these should be actively sourced, particularly due to requests from rural delegates

8.9 Three new companies have indicated they will take a booth or bay at the next Conference and will also make a presentation if requested.)

8.10 Suggested topics for 2010 Conference included Low Water Usage and the new Desalination Plant

9.0 **Next Committee Meeting: Friday, 4th December 2009 at LGMA venue to be followed by Christmas lunch at the Royal Hotel in East Perth**

10.0 Meeting closed at 12.28pm