

MINUTES

*Committee Meeting of the LGSA, 18/2/2011, 10.55 am
held at the LGMA Boardroom, 17 Wickham St., East Perth*

1.0 Attendance:

Peter Murray (President) Darren West (Committee)
Ric Normington, (Treasurer) Arthur Cousins Committee)
Steve Geerdink (Committee)
Shirley Barnes (Admin. Officer/Conference Co-ordinator)

2.0 Apologies:

Allen Hicks, Keith Worsley

3.0 Minutes of 3/12/2010

The previous Minutes had been circulated and were also tabled.
Moved that they be accepted: *Arthur* seconded: *Steve* Passed

4.0 Matters arising from previous Minutes:

- Potential Conference Topics – *discussed later in Conference report*
- Field Day Report - nil to report

5.0 Administration Officer's General Report:

- Attendance at last General Meeting
- Collation of Minutes of last meeting, Agenda for February Meeting
- Info sent to Stylus Graphics to update the website
- Databases continually updated, esp. re new potential exhibitors
- MWOA report for Access compiled and sent
- Info provided to LGMA for update re organisation, as requested
- Conference work, as shown below

6.0 Conference Coordinator's Report:

- A number of topics have now been suggested by Committee Members and have been/are being followed up, with good results so far:
 - *Westrac definitely to be major Sponsor*
 - *WA Local Super to also continue as sponsor*
 - *Other sponsorship not confirmed although several indicated at last Conference they were happy to do so again - more grades/different names for sponsorship discussed at length - Agreement that a Diamond Sponsorship for \$8,000, including a full page message in the ACCESS magazine, each publication, be added and that this be offered first to Westrac, in view of past and continued support*
 - *Various suggested topics were discussed at length and several more added for follow up, where not already in progress*
- *Desalination tour not available this year but possible in 2012 - no other tour options were suggested*
- *Further consideration therefore given to possible 'challenge exercises' for Conference, with Coordinator to discuss further with organiser. If nothing suitable, potentially revisit Dardanup Museum*
- *On discussion re Wed Tour for those not playing golf, it was agreed that a tour of points of interest again be organised*

Moved: Admin. Officer's/Coordinator's Reports be received: *Steve*, seconded: *Darren* Passed

7.0 Correspondence:

No posted mail received – only emails.

8.0 Treasurer's Report:

8.1 Bank balance: *as at 31st January 2011 = \$68,413.54*
Income 1st December 2010 to 31st January 2011 = \$3,404.50
Expenditure 1st December 2010 to 31st January 2011 = \$8,84.00
Bank balance as at 31st January 2011 = \$68,413.54

- **Conference 2010**

Present turnover: \$107,566.00

Income: \$106,642.00

Expenditure: \$92,669.90

Still owing: Playright Australia, One Booth Total still owing = \$924.00

- **Conference 2009:**

Still owing: \$2,189.00 i.e. Concrete Taxi - \$550.00 (Golf)

Conplant Amman - \$715.00 (Bay)

Allpack Signs - \$924.00 (Booth)

At Treasurer's request, it was agreed that the debts of these three organisations should be written off but if they wish to participate in future, they will be required to first pay these debts

- **Conference 2011:**

Deposit of \$6,000 paid to the Sanctuary Resort for 2011 Conference

8.2 Membership: *Full Members = 77 on the books, Financial Members = 23*

8.3 Corporate membership: *26 on books, Financial = 23*

8.4 Admin. Officer's Invoice: 18 hours = \$900.00

Also, request for Fax line to be paid, as unable to use phone line for same: \$55.00 setting up fee and monthly fee of \$21.00

Moved that the Treasurer's overall Report be received, including Officer's invoice and Fax line be paid: **Arthur**, seconded: **Steve** **Passed**

9.0 General Business:

9.1 Scholarship: *after discussion, it was agreed that the scholarships be advertised again in 2011 and then put to the 2011 AGM as to whether they should be continued*

9.2 *The CEO of LGMA assured LGSA that if wished, meetings could still be held in their boardroom when their planned move takes place in the near future*

9.0 Next Committee Meeting:

Friday 18th March, 11am, at venue TBA

10.0 Meeting closed: 12.14pm