

MINUTES
of
GENERAL COMMITTEE MEETING OF THE LGSA
held 18th March, 2011 at 11.00am
in the LGMA Boardroom, 17 Wickham St., East Perth

1.0 Attendance:

Ken Markham (Dep. President/Acting Chair) Ric Normington (Treasurer)
Keith Worsley (Golf Day Co-ord.) Darren West (Committee)
Graham Rutter (Committee)

Shirley Barnes (Admin.Officer/Conference Convenor)

Visitor: Kane (Corporate Challenge presenter re challenges)

Kane was welcomed and he then outlined the options for challenges and it was agreed that 'building a bike' would be the most appropriate/interesting for this group, in 12 teams = 96 people (both delegates and exhibitors). 'Best built bike' in shortest time. He will forward information, including costs, ASAP for a final decision to be made.

11.20am, Kane left the meeting.

The meeting then proceeded

2.0 Apologies: Peter Murray, Steve Geerdink, Allen Hicks, Arthur Cousins, Bob Edwards

3.0 Minutes of 19/3/2010:

The Minutes were circulated and are now tabled.

Correction to Minutes: (It was noted that Graham Rutter had made his apologies for Feb. meeting in advance, as he would be o/s at that time)

Moved for acceptance by: **Ken**, seconded by: **Keith** **Passed**

4.0 Matters arising from previous Minutes:

- Conference organization: *discussed later in Conference report*
- Field Day: nothing to report at this stage

5.0 Administration Officer's General Report:

- Attendance at last General Meeting
- Collation of Minutes of last meeting, Agenda for March Meeting
- Info sent to Stylus Graphics to update the website
- Databases continually updated, esp. re new potential exhibitors
- Conference work, as shown below

6.0 Conference Report:

6.1 Conference Coordinator's Report:

- All sponsorship/exhibitor information *has now been revised and is on website*
- Scholarship information *has been revised: will be circulated to lgas and on website*
- Required resources: *Totally Sound and Advans now involved*
- *Further discussions held with Corporate Challenge liaison*
- Conference topics *as suggested have been/are being followed up, with good results so far: see attached sheet for discussion*
- *General upgrades/additional grade for sponsorship now finalised and circulated*
- *Westrac definitely to be Diamond Sponsor*
- *WA Local Super to be Platinum Sponsor as discussed previously*
- *Messages sent to potential sponsors and exhibitors – queries answered*

6.2 Annual Golf Day Coordinator's Report:

- *Keith tabled information re Golf Day which will be finalised early next week and forwarded to be put on website – several enquires re players and sponsors*
- *60 players will be able to use carts: if more, there will be 'walkers'.*

Moved: all Reports as above be received: **Graham**, seconded: **Darren**. **Passed**

7.0 Correspondent

No mail received other than emails

8.0 Treasurer's Report:

8.1 *Bank balance: as at 1st February 2011 = \$68,413.54*
Income 31st January to 28th February 2011 = \$0.00
Expenditure 31st January to 28th February 2011 = \$7,550.72
Bank balance as at 28th February 2011 = \$60,862.82

8.2 *Conference 2010: Present turnover: = \$107,566.00*
Income: = \$106,642.00
Expenditure: = \$92,669.90
Still owing: Playright Australia, One booth, total = \$924.00

Conference 2011: Deposit of \$6,000 paid to the Sanctuary Resort for 2011 Conference

8.3 *Membership: Full Members = 77 on the books, Financial = 23*

8.4 *Corporate membership: 26 on the books, Financial = 23*

8.5 *Admin. Officer's Invoice: 21 hours = \$1,050*
Fax line now set up and working – invoice to be submitted

8.6 **Conference wine:** *it was agreed that the wine be bought from same source as last year but a larger quantity (3 dozen), as there are more presenters and there was a shortage last year*

Moved that the Treasurer's Report be received: **Keith**, seconded: **Darren**. **Passed**

9.0 General Business:

9.1 *Conference 'gifts': Graham will forward info re websites which could be useful*

9.2 *After Dinner Speaker/Entertainment: Enquiries to proceed 'Mad Piper' and 'paparazzi'.*
'Platinum Speakers' to be contacted again re possible speakers

9.3 **20th Anniversary of LGSA:** *It was agreed that Graham should check names of Foundation Members from Honour Board: these men and their partners are to be invited to the Conference Dinner*

10.0 Next Committee Meeting:

11am April 29th, 2011 at venue TBA

11.0 Meeting closed: 12.18pm

