

MINUTES

***Committee Meeting of the LGSA, 19/2/2010, 11am,
at the LGMA Boardroom, 17 Wickham St., East Perth***

1.0 Attendance List

Kevin Paust (President.) Allen Hicks (Committee)
Ric Normington (Treasurer) Darren West (Committee)
Bob Edwards (Committee) Arthur Cousins (Committee)
Keith Worsley (Committee) Shirley Barnes (Admin. Officer/Conference Co-ordinator)

2.0 Apologies

Peter Murray, Graham Rutter, Ken Markham

3.0 Minutes of 4/12/2009

The Minutes were circulated and also tabled.

Moved that they be accepted: **Darren**, seconded: **Allen**. **Passed**

4.0 Matters arising from previous Minutes:

- Scholarships and Study Award: *now updated and on website in easy to access link*
- Corporate membership: *updated and on website*
- Sponsorship/Exhibition information: *updated and on website in easy to access link*
- Membership information: *updated and on website*
- Possible presentations: *a list of potential presenters/topics was then discussed – options will be followed up*
- Field Day Report – *nothing further but Peter/Darren/Bob/Kevin to organise and report*

5.0 Administration Officer's Report:

- Attendance at last General Meeting
- Collation of Minutes of previous meeting and Agenda for February Meeting
- All LGSA meetings booked for year at LGMA headquarters
- Emails/phone calls to and from Committee members as required
- Emails to and from Stylus Design: updating website
- Discussions held/emails exchanged with various potential exhibitors, including some new/returning
- Report re Conference sent for Access magazine
- Databases continually updated
- Emails with Pt Hedland and Dardanup Parks personnel re possible bus trip for those not interested in golf
- Emails/phone calls with the Vines re 2010 Conference, inc. with Conference Liaison/new Sales Manager
- Contacts with landscaping businesses – *several leads and potential exhibitors now contacted who have shown some interest*
- Scholarships and Study Awards, Membership info etc *updated and now on website for early interest*

Moved: Admin. Officer's Report be received: **Bob**, seconded: **Arthur**. **Passed**

6.0 Correspondence:

- Notice from MWOA re National Meeting to be held – *no-one volunteered to attend from here*
- Letter from LGMA re meeting to be held on March 12th of all associations pertinent to LG to discuss recent events/impacts etc, 2 reps invited – *Kevin, Bob plus Shirley to attend*

Moved that correspondence be accepted: **Keith**, seconded: **Ric**. **Passed**

7.0 Treasurer's Report:

- 7.1 Bank balance: *January balance - \$57,720.32*
- 7.2 Conference update 2010: *Deposit paid to the Vines for Conference - \$5,000.00*
- 7.3 Audit: *No audit yet but will be available next meeting*
- 7.4 Admin. Officer's Invoice received – 45 hours = \$2,250.00

Moved that the Report be received and Invoice paid: **Keith**, seconded: **Bob** **Passed**

8.0 General Business:

- 8.1 Treasurer on leave in August: *Chequebook will be left with President*
- 8.2 Bus tour on Golf Day: *after discussion it was agreed vineyards/chocolate factory/shopping should be investigated*
- 8.3 Government advice re Networking: *Bob attended w/s re Networking and advised that it was well worthwhile*

9.0 Next Committee Meeting: Friday, 19th March, 2010 at LGMA venue

10.0 Meeting closed at: 12.20pm