

MINUTES OF THE GENERAL MEETING
Friday, 7th December 2007
held at Bentley's Bar and Bistro, Bentley at 12.04pm.

www.lgsa.com.au/admin/minutes.html
User ID: 'lgsa' Pswd: "works4wa"

1.0 Present:

Peter Murray (President)
Graham McClare (Jnr Vice President)
Ric Normington (Treasurer)
Maurice Lowe (Committee) – late arrival
Bob Edwards (Committee) – late arrival
Graham Rutter (Committee)
Darren West (Committee)
Shirley Barnes (Reg. Secretary/Admin. Officer)

2.0 Apologies:

Kevin Paust (Vice President)
Dave Holland (Committee)
Loretta McMahon (Committee)

3.0 Minutes of 12th October 2007:

The Minutes were tabled.

Moved they be accepted by Darren, seconded by Graham M. *Passed.*

4.0 Matters arising from previous Minutes

4.1 Website – potential redesign – *Secretary meeting with the Graphics firm towards end of January 2008*

4.2 2008 Calendar of meetings – *potential calendar tabled and agreed*

5.0 Administration Officer's Report

- General correspondence and phone calls to and from Admin Officer have been:
 - emails to and from Committee and MWOA
 - emails/phone calls - Sanctuary re Conference
 - Info sent to MWOA re Access Report for next issue – *finally completed after some editing problems and sent to them – however, it is noted that no photos were included in ACCESS although they were sent over*
 - Information has been disseminated to committee members and members as received/appropriate
 - To Graham W. re website material – *several items appeared from Graham in last few days and were appropriately dealt with, although there was some problem with Conference presentations for website and this will be addressed*
 - Member re qualification opportunities – *discussion held with member re 2 available options, as well as the TAFE qualifications he is currently pursuing – this info is now on the website*
 - With Graphic Designer re update – *and meeting arrangement*

Moved: Admin. Officer's Report be received by Darren, seconded by Graham R.
Passed

6.0 Correspondence

No correspondence has been received

6.0 Treasurer's Report

6.1 Membership: *93 full memberships* *2 life memberships*
5 Platinum *2 National Gold*
29 Corporate

Annual subscription invoices have been sent out

6.2 New member applications - *none*

6.3 Finance: *\$51,706.42, including cash in hand*
\$5,859 owing from Conference

Sponsors: Screentech, Biodiversity and Interflow have not yet paid their Conference invoices, nor have the City of Swan and the Shire of Beverly. Further invoices have been sent out

6.4 Admin. Officer's Invoice

- The contract for Administration services for a further year, was signed by the Administration Officer and the President and the Treasurer
- An invoice for payment for \$455.00 was received from the Administration Officer for 13 hours work

Moved that Treasurer's Report be received by Graham M, seconded by Maurice.
Passed.

7.0 General Business

7.1 Signing of Sanctuary Resort papers re State Conference - agreed

7.2 Suggested topics/speakers?:

- **Deputy Mayor** be requested to launch Conference again
- **new Metro Rail re roadworks etc** – Ric has been in touch with Peter Martinovich, Dep. Director of Underground Rail and he has confirmed that he will be a keynote speaker. Ric will notify him that Sec. will continue contact
- **Linemarking, inc. roads and airstrips?** – Maurice to contact President Australian Lime Marking Assoc.
- **Climate change?**
- **Health?** – contact Gretchen Lumsden for return presentation (Peter to send contact details)
- **Directional Boring?** – Graham R to seek someone from his firm to make presentation
- **LG amalgamation?** – someone from Govt?
- **Case Studies from members/delegates?** – to be actively sought by Committee

7.3 Other business:

- **Revamp of membership folder** – Ric to review existing folder
- **Pick up printer from Graham Withers** – Maurice to take action next week
- **Possibility of trip associated with 2008 Conference** – Graham M. to visit Heritage Museum in Dardanup as preview and/or Bunbury Back Beach development, including Pioneer Park could be an alternative, with a sponsored morning tea
- **Christmas greetings to be sent to LG Supervisors**, plus other relevant info re training and request for Case Studies and/or topics/presenters

8.0 Meeting closed at 1.30pm

9.0 Next General Meeting –

Next Conference Committee Meeting - Friday 22nd February, 2008

Next General Committee Meeting – Friday 4th April, 2008

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