

MINUTES

**Committee Meeting of the LGSA, 8/12/2010, 11.00am
held at the LGMA Boardroom, 17 Wickham St., East Perth**

1.0 Attendance List:

Peter Murray (President) Ken Markham (Senior Vice President)
Bob Edwards (Committee) Keith Worsley (Committee)
Graham Rutter (Committee) Arthur Cousins Committee)
Shirley Barnes (Admin. Officer/Conference Co-ordinator)

2.0 Apologies:

Ric Normington, , Steve Geerdink, Darren West, Allen Hicks

3.0 Minutes of 8/12/2010

The previous Minutes had been circulated and were also tabled.
Moved that they be accepted: **Graham** seconded: **Ken Passed**

4.0 Matters arising from previous Minutes:

- Field Day Report: *nil to report*

11.10am Proceedings were suspended as Visitor, John Clune, had arrived to make brief presentation re potential workshops to present new Commonwealth Superannuation arrangements. John was thanked for his attendance and left the meeting. A short discussion followed re possible Conference presentation but this was deferred until further information was forwarded by John.

11.20am Meeting was resumed.

5.0 Administration Officer's General Report:

- Info has been sent to Stylus Graphics to update the website, inc. Honour Board
- Attendance at last General Meeting
- Collation of Minutes of last meeting, Agenda for December Meeting
- Databases updated, including with new possible exhibitors
- New Committee information sent to MWOA
- Updated info sent to WALGA for next directory
- 2011 Meeting Calendar collated
- Possible team building exercise for Conference: *organization contacted and information supplied: to be discussed under General Business*

Moved: Admin. Officer's Report be received: **Bob**, seconded: **Keith Passed**

6.0 Correspondence:

No correspondence received, apart from emails

7.0 Treasurer's Report:

- 7.1 Bank balance as at 29th October 2010 = \$61,542.54
Income 30th October 2010 to 30th November 2010 = \$5,934.00
Expenditure 30th October 2010 to 30th November = \$1,583.50
Bank balance as at 30th November 2010 = \$65,893.04 prior to receiving the Bank Statement for November
The income via EFT for the month of November is still to be confirmed when final bank statement has been received.

7.2 Conference update 2010:

Present turnover: \$108,116. 00
Income: \$104,076. 00
Expenditure: \$92,669. 90
Still owing: \$4,040. 00

Conference 2009:

Still owing: \$2189.00 i.e. Concrete Taxi - \$550.00 (Golf)
Conplant Amman - \$715.00 (Bay)
Allpack Signs - \$924.00 (Booth)

*Treasurer's request to Committee: do we write off amounts owed or still pursue?
This matter was discussed and it was agreed that Committee Members would pursue
the issue with these organisations over the next month*

Moved to accept Treasurer's Reports: **Ken**, seconded: **Graham**. **Passed**

7.3 Membership: Full Members = 77 on the books, Financial Members = 23

7.4 Corporate membership: Corporate Members = 26 on books, Financial = 23

7.5 Admin. Officer's Invoice: 9.5 hours = \$475.00

Moved that the Invoice be paid: **Graham**, seconded: **Ken** **Passed**

Moved that the Treasurer's overall Report be received: **Graham**, seconded: **Ken** **Passed**

8.0 General Business:

8.1 Information from *Corporate Challenge* was discussed.

A decision was deferred for the present so that members could review the info further

8.2 Suggestions re program 2011.

- *Coordinator requested that Committee members give thought to this matter over the next few months and advise her ASAP, so that initial contacts may be made with personnel / organizations, as it often takes time to find relevant presenters*
- *It was agreed that Gretchen Lumsden be requested to be a presenter next year*
- *Ric be requested to nominate possibilities re Technical Tour, as he works in Bunbury*
- *Machinery demonstration for first day?*
- *Potential After Dinner Speakers were discussed*
- *Suggestions made re potential Conference promotions next year, instead of compendiums, inc. jackets for early delegate nominations – further discussion required and Coordinator to check options*

8.3 Any further business?

9.0 Next Committee Meeting:

February , Friday 18th February 11am, at venue TBA

10.0 Meeting closed at 12.01pm, with Christmas Lunch to follow